1. CALL TO ORDER:
   Chairperson Rainey welcomed the committee members and called the meeting to order at 1:03pm. Members in attendance: Bob Banks, Jenny Bond, John Forsyth, Charles Gliozzo, Steve Harsh, James Rainey, Gary Stone, and Cindi Leverich of the Academic Advancement Network. Not attending: Pauline Adams, Bill Cambray, Rita Gallin, and Joyce Grant, Bruce Miller, Jim Potchen, John Powell, and Albert Sparrow.

Chairperson Rainey reported that Bruce Miller and Rita Gallin had communicated to him their wish to resign from the Steering Committee. John Forsyth noted that Joyce Grant asked during a telephone conversation that her resignation be communicated. The resignations were accepted and the group asked the chair to express gratitude to the three for their participation and contributions.

Rainey proposed that the next meeting of the Steering Committee have a specific agenda item dealing with increasing the current membership of the committee.

2. APPROVAL OF MINUTES:
   Leverich noted that the minutes of November 9, 2016 should have a sentence removed which related to Elizabeth Simmons and the Faculty Advancement Network. Gliozzo moved and Harsh seconded approval of the minutes of the meeting of November 9, 2016 subject to that correction. The motion passed unanimously.

3. BOARD OF TRUSTEES: The Board was scheduled to meet December 16.

4. UNIVERSITY COUNCIL: The Steering Committee needs to replace Miller as representative to the University Council. Committee members are asked to consider filling this role.

5. FACULTY SENATE AND HEALTH CARE: The Faculty Senate had not met. For more than two years the Health Care Committee has been considering the possibility of an on-site clinic for active employees. Such a clinic was recommended by a consulting firm to reduce long-term health care costs by reinforcing other programs aimed at having healthier employees. The cost predictions of such a clinic have varied widely depending on assumptions, and the source of financing is uncertain. The clinic is still of interest, but there is no progress. Drug costs are a major concern, especially specialty and combination drugs, which accounted for 47% of drug costs for the university in 2015, prescribed for 150 people out of more than 10,000 covered by the drug plan.

6. LECTURE SERIES: Charles Gliozzo mentioned that on December 16, 2016 Professor Len Fleck, Department of Philosophy will talk on “Obstacles to Health Care: What is Enough?”
Justice, Sufficiency and Health.” 1-3 pm Room 105 Kellogg. The Office of University Outreach and Engagement is a co-sponsor of both events.

7. RECOGNITION AWARDS PROJECT: Jenny Bond reported that nomination materials will go out in early January.
There was discussion about whether teams of more than one person but not an official unit could be considered. That matter was left open.

8. OTHER: The committee reviewed and email from Erin Carter representing the Office of the Vice President for Auxiliary Enterprises. The office is considering a market survey for housing demand that might serve the age 55 and over population and be near or adjacent to campus. Forsyth was directed to contact Erin Carter and invite her to present the matter at the next meeting of the Steering Committee in January 2017.

The meeting adjourned at 2:16 pm.

The next meeting will be on January 11, 2017, 1:00-3:00 PM, Room 204 International Center.

-- Submitted by John Forsyth