1. CALL TO ORDER:
   Chairperson Rainey welcomed the committee members and called the meeting to order at 1:06 pm. Members in attendance: Pauline Adams, Bill Cambray, John Forsyth, Charles Gliozzo, Bruce Miller, John Powell, James Rainey, Albert Sparrow, Gary Stone, and Cindi Leverich of the Office of Leadership Development. Not attending: Jenny Bond, Rita Gallin, and Joyce Grant.

   Chairperson Rainey welcomed John Powell as a new member of the Steering Committee.

2. APPROVAL OF MINUTES:
   Adams moved and Gliozzo seconded approval of the minutes of the meeting of September 14, 2016 with correction of a minor omission. The motion passed unanimously.

3. BOARD OF TRUSTEES and UNIVERSITY COUNCIL:
   No representative could attend the September Board of Trustees meeting and the University Council had not met.

4. FACULTY SENATE AND HEALTH CARE:  Gary Stone reported that the Faculty Senate’s September meeting heard concerns over new federal rules for overtime pay. A major concern is post-doctoral fellows whose base pay falls below the level for overtime pay exemption and the question of measuring hours worked by post-doctoral fellows.

5. LECTURE SERIES:
   Charles Gliozzo announced a Library Lecture event on October 19, 2016 regarding digital mapping techniques and another lecture on October 21, 2016 on the role of the press in an election year.

6. FEA HISTORY PROJECT:  Pauline Adams urged the committee to ask people to participate in oral history interviews.

7. OTHER BUSINESS:  John Forsyth reported on activities of the MSU Retirees Association including their recent golf outing that raised over $16,000 for the MSURA endowed scholarship, their plan for an open house at Burcham Hills to engage retirees living there, and their plan to sponsor events with AARP to help retirees develop good living strategies as they age.

The meeting adjourned at 2:07 pm.

The next meeting will be on November 9, 2016 1:00-3:00 PM in Room 204 International Center.

--Submitted by John Forsyth